

Review of Charges 2020/21 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Planning Regulation							
To contribute to cost of deciding on minerals and waste development control	Discretionary	Standard Searches	£53.30	£55.00	01/04/2020	3.2%	NB
		Extended Searches	£91.00	£93.00	01/04/2020	2.2%	NB
To contribute to cost of providing pre-application advice to applicants/developers - Minor Developments	Discretionary	Written response	£203.00	£207.00	01/04/2020	2.0%	NB
		Meeting and follow-up written response	£291.00	£297.00	01/04/2020	2.1%	NB
		Specialist officers to attend meetings (per additional officers)	£73.00	£75.00	01/04/2020	2.7%	NB
To contribute to cost of providing pre-application advice to applicants/developers - Major Developments	Discretionary	Written response	£291.00	£297.00	01/04/2020	2.1%	NB
		Meeting and follow-up written response	£577.00	£590.00	01/04/2020	2.3%	NB
		Specialist officers to attend meetings (per additional officers)	£73.00	£75.00	01/04/2020	2.7%	NB
To contribute to cost of providing pre-application advice to developers of larger developments (bespoke service)	Discretionary	Senior Planner - day rate	£420.00	£428.00	01/04/2020	1.9%	NB
		Principal Planner - day rate	£461.00	£470.00	01/04/2020	2.0%	NB
		Locality Manager - day rate	£594.00	£606.00	01/04/2020	2.0%	NB
To contribute to cost of providing the development control service	Statutory	Clearance of conditions on planning permissions	£116.00	£116.00	01/04/2020	0.0%	NB
Charging for Monitoring of Minerals Sites	Statutory	Active Sites	£397.00	£397.00	01/04/2020	0.0%	NB
		Dormant Sites	£132.00	£132.00	01/04/2020	0.0%	NB
Cover Administration and Supervision Costs for S.38 & S.278 agreements relating	Discretionary	Percentage of Capital cost	9%	9%	n/a	0.0%	NB
		Minimum charge	£2,202.00	£2,202.00	01/04/2020	0.0%	NB
Charging administration fee for managing & monitoring S.106 agreements relating to planning permissions	Discretionary	Various s106 contributions :					NB
		Up to £10,000	£100.00	£100.00	01/04/2020	0.0%	NB
		£10,001 - £25,000	£250.00	£250.00	01/04/2020	0.0%	NB
		£25,001 - £50,000	£500.00	£500.00	01/04/2020	0.0%	NB
		£50,001 - £150,000	£1,500.00	£1,500.00	01/04/2020	0.0%	NB
		£150,001 - £500,000	£3,750.00	£3,750.00	01/04/2020	0.0%	NB
		£500,001-£1,000,000	£5,000.00	£5,000.00	01/04/2020	0.0%	NB
		£1,000,001 - £2,000,000	0.5% of contribution cost	0.5% of contribution cost	01/04/2020		NB
		Over £2,000,000	£10,000 plus 0.05% of any contribution in excess of £2m	£10,000 plus 0.05% of any contribution in excess of £2m	01/04/2020		NB
Specialist Ecological Planning Advice for District Authorities (hourly rate, senior staff)	Discretionary	NB note change from hourly rate to daily rate in line with other similar planning charges (line 13, 14,15),	£461.00	£461.00	01/04/2020	n/a	NB
Protected Species Advice to District Authorities (hourly rate)	Discretionary	hourly rate	£51.40	£51.40	01/04/2020	0.0%	NB

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Highways							
Temporary Traffic Regulation Orders (Please note no refunds are available for cancelled TTO's)	Discretionary	Routine Temporary TRO	£2,000.00	£2,040.00	01/04/2020	2.0%	NB
		Emergency Notice 1-5 Days	£850.00	£867.00	01/04/2020	2.0%	NB
		Emergency Notice 1-21 Days	£1,400.00	£1,428.00	01/04/2020	2.0%	NB
		Repeat Emergency Closure	£1,400.00	£1,428.00	01/04/2020	2.0%	NB
		Special Events - basic order	£2,000.00	£2,040.00	01/04/2020	n/a	NB
		Advertising, maintenance of notices and exceptional staff time			At cost	01/04/2020	New Charge
Traffic Regulation Orders	Discretionary	Standard Traffic Regulation Order	£3,120.00	£3,600.00	01/04/2020	15.4%	NB
		Other Consultation Requiring placing of a single newspaper notice and no input from legal team - includes pedestrian crossings; traffic calming schemes and incorporating road humps	£1,800.00	£2,050.00	01/04/2020	13.9%	NB
		Other consultation not requiring placing of a newspaper notice	£1,600.00	£1,640.00	01/04/2020	2.5%	NB
		Parking permit exclusions requiring Traffic Regulation Order amendment arising from planning permission for a new development	£2,200.00	£2,250.00	01/04/2020	2.3%	NB
		Advertising, maintenance of notices and exceptional staff time			At cost	01/04/2020	New Charge
Removal of unauthorised signs	Discretionary	Signs under 0.5 sq. metre in area	£195.00	£200.00	01/04/2020	2.6%	NB
		Signs over 0.5 sq. metre in area	£260.00	£265.00	01/04/2020	1.9%	NB
Tourism Signs	Discretionary	Assessing application and detailed site assessment	£280.00	£285.00	01/04/2020	1.8%	NB
		Design, manufacture & erection	Cost +15%	Cost +15%	01/04/2020	0.0%	SR
		Maintenance & removal	2/3 x (b) above	2/3 x (b) above	01/04/2020	0.0%	SR
Private access protection road markings	Discretionary		£125.00	£128.00	01/04/2020	2.4%	NB
Directional Signage - New Developments	Discretionary	Agreement and authorisation/approval of sites and signs (per hour)	£60.00	£62.00	01/04/2020	3.3%	SR
		Design Services (per hour)	£60.00	£62.00	01/04/2020	3.3%	SR
		Installation Supervision (per hour)	£60.00	£62.00	01/04/2020	3.3%	SR

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Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Design Work on Street Lighting for New Developments	Discretionary	Minimum Charge	1 - 5 Columns £800 6 - 15 Columns £1,120 16 - 25 Columns £1,400 26 - 50 Columns £1,680 Over 50 Columns £2,240	1 - 5 Columns £815 6 - 15 Columns £1,140 16 - 25 Columns £1,430 26 - 50 Columns £1,710 Over 50 Columns £2,280	01/04/2020	1.8%	SR
Re-submission of Design Work on Street Lighting	Discretionary		1 - 25 columns £600 Above 25 columns £800	1 - 25 columns £610 Above 25 columns £815	01/04/2020	1.7%	SR
Supply of traffic accident data (planning matter or other professional purpose)	Discretionary	first location / date range	£155.00	£160.00	01/04/2020	3.2%	SR
		second and each subsequent location / date range	£90.00	£92.00	01/04/2020	2.2%	SR
		search of records to establish if there is any relevant data	£45.00	£46.00	01/04/2020	2.2%	SR
Reinstatement of Trenches - Site Supervision by Highways Inspectors (Fixed charge under NRSWA)	Statutory	Standard Charge for Defect Inspections set by Statutory Regulation	£50.00	£50.00	01/04/2020	0.0%	NB
		Standard Charge for Sample Inspections set by Statutory Regulation	£50.00	£50.00	01/04/2020	0.0%	NB
Oxfordshire Permit Scheme - Permit Fees	Discretionary	Permit fee for working on the highway network.	Scale of charges determined by the Oxfordshire Permit Scheme and national regulation	Various as per scale of charges	01/04/2020	n/a	NB

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Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Application fee for S278 works (non statutory works promoters) to book space on the highway.	Discretionary	Per application	£110.00	£240.00	01/04/2020	118.0%	
Commutated fee for licence of private apparatus in the highway, including the admin cost of maintaining the licence record (S50)	Statutory		£750 + £165 inspection fee for the first 200m and an additional fee of £165 for every 200m thereafter.	£880 + £168 inspection fee for the first 200m and an additional fee of £168 for every 200m thereafter.	01/04/2020	17.0%	NB
Fixed Penalty Notice income from statutory undertakers for non-compliance with	Statutory	Per Notice	£120.00	£120.00	01/04/2020	0.0%	NB
		Discounted Rate	£80.00	£80.00	01/04/2020	0.0%	NB
Charge to public utilities for outstaying prescribed and/or reasonable periods for their works in the highway. Fixed under NRSWA	Statutory		Various as per scale of charges	Various as per scale of charges	01/04/2020	n/a	NB
Filming Policy - On or in the vicinity of the Highway - Application Fee for permission to film	Discretionary	Small - 1 - 10 crew	Minimum admin fee £300/negotiable	£75 to £300 depending on number of days filming and complexity of project.	01/04/2020	n/a	NB
		Medium - 11 - 29 crew	Minimum admin fee £2,000 / negotiable	£300 to £1,200 depending on number of days filming and complexity of project.	01/04/2020	n/a	NB
		Large - 20 - 40 crew	Minimum admin fee £4,000 / negotiable	£500 to £2,000 depending on the number of days filming and complexity of project.	01/04/2020	n/a	NB
		Large Plus - 41+ crew		£2,000 minimum fee (fees above this rate are subject to negotiation.	01/04/2020	n/a	NB
		Advertising, maintenance of notices and exceptional staff time at cost + admin fee. Charge per hour.			£50 per hour	01/04/2020	New Charge

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Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Vehicle Crossings	Discretionary	Residential Non-classified Roads	£110.00	£160.00	01/04/2020	45.5%	NB
		Residential Classified Roads	£200.00	£265.00	01/04/2020	32.5%	NB
		Multiple access and commercial use Non-classified Roads	£440.00	£505.00	01/04/2020	14.8%	NB
		Multiple access and commercial use Classified Roads	£600.00	£665.00	01/04/2020	10.8%	NB
		Temporary vehicle crossing to allow access to a new development in advance of formal S278 sign off	£800.00	£930.00	01/04/2020	16.3%	NB
		Enforcement for non-compliance with vehicle crossing (non-applications, not to specification)	£50 per hour	£51 per hour	01/04/2020	2.0%	NB
Highway Material Storage Licence	Discretionary	Licence	£80.00	£81.60	01/04/2020	2.0%	NB
		Retrospective Licence	£110 + enforcement hourly rate	£112.50 + enforcement hourly rate	01/04/2020	2.3%	NB
		Enforcement for non-compliance / No consent for all licence fees that do not have existing prescribed enforcement fees.	Fine £150 + £50 per hour enforcement hourly rate	Fine £153 + £51 per hour enforcement hourly rate	01/04/2020	2.0%	NB
Skip Licence	Discretionary	Licence	£65.00	£67.00	01/04/2020	3.1%	NB
		Licence Renewal	£65.00	£67.00	01/04/2020	3.1%	NB
		One day Licence	£65.00	£67.00	01/04/2020	3.1%	NB
		Late renewal (more than 5 working days to be classed as new application)	£70.00	£72.00	01/04/2020	2.9%	NB
		Retrospective Licence	£150 + enforcement hourly rate	£153 + hourly enforcement rate	01/04/2020	2.0%	NB
Scaffolding Licences	Discretionary	Initial Licence - one month occupation	£135.00	£138.00	01/04/2020	2.2%	NB
		Renewal - one month occupation	£135.00	£138.00	01/04/2020	2.2%	NB
		Retrospective Licence	£220 + enforcement hourly rate	£225 + enforcement hourly rate	01/04/2020	2.3%	NB
Tower Scaffolding Licences/Cherry Picker / Small Lift	Discretionary	Initial Licence 2 days occupation	£110.00	£113.00	01/04/2020	2.7%	NB
		Renewal - 2 days occupation	£110.00	£113.00	01/04/2020	2.7%	NB
		Retrospective Licence	£220 + enforcement hourly rate	£225 + hourly enforcement rate	01/04/2020	2.3%	NB

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Cranes	Discretionary	Licence	£400.00	£410.00	01/04/2020	2.5%	NB
		Retrospective Licence	£550 + enforcement hourly rate	£561 + hourly enforcement rate	01/04/2020	2.0%	NB
Hoarding Consents	Discretionary	Initial Licence - one month occupation	£135.00	£138.00	01/04/2020	2.2%	NB
		Renewal - one month occupation	£135.00	£138.00	01/04/2020	2.2%	NB
		Retrospective Licence	£220 + enforcement hourly rate	225 + enforcement hourly rate	01/04/2020	2.3%	NB
Oversailing Consents - structures oversailing the highway	Discretionary	Licence	£350.00	£357.00	01/04/2020	2.0%	NB
		Retrospective Licence	£550 + enforcement hourly rate	£561 + enforcement hourly rate	01/04/2020	2.0%	NB
Annual Charge for Table & Chairs Licence	Discretionary	Up to 2 tables & 8 seats	£200.00	£204.00	01/04/2020	2.0%	NB
		For 3 to 4 tables & up to 16 seats	£500.00	£510.00	01/04/2020	2.0%	NB
		For 5 to 10 tables & up to 40 seats	£900.00	£918.00	01/04/2020	2.0%	NB
		For 11 or more tables & over 40 seats	£1,400.00	£1,428.00	01/04/2020	2.0%	NB
Approving traffic Management plans and signage schedules	Discretionary	per hour	£50.00	£51.00	01/04/2020	2.0%	NB
Providing Pre contract information on CTMP and general requirements	Discretionary	per hour	£50.00	£51.00	01/04/2020	2.0%	NB
Supply of Highway related information, including Personal Search Fees	Discretionary	Highway extent	£35.00	£36.00	01/04/2020	2.9%	SR
		Highway extent per additional question	£12.00	£12.50	01/04/2020	4.2%	SR
		Con29 property search	£35.00	£36.00	01/04/2020	2.9%	SR
		Extensive highway boundary extent	£86.00	£88.00	01/04/2020	2.3%	SR
		Highway Extent research/survey	£373.00	£385.00	01/04/2020	3.2%	SR
Supply of Conveyancing 29 Highway Search Information	Discretionary		£9,000.00	£9,000.00	01/04/2020	0.0%	NB
Supply of Manual Traffic Survey Data (when a commercial request to conduct a traffic survey is received)	Discretionary	Small Manual Classified Count	£265.00	£275.00	01/04/2020	3.8%	SR
	Discretionary	Medium Manual Classified Count	£425.00	£435.00	01/04/2020	2.4%	SR
	Discretionary	Large Manual Classified Count	£640.00	£655.00	01/04/2020	2.3%	SR
Supply of Automatic Traffic Count Data to commercial organisations	Discretionary	1st Location - 1 week's data	£150.00	£155.00	01/04/2020	3.3%	SR
	Discretionary	1st Location - additional weeks data	£27.00	£32.00	01/04/2020	18.5%	SR
	Discretionary	2nd and subsequent location - 1 weeks data	£80.00	£85.00	01/04/2020	6.3%	SR
	Discretionary	Collating Data from Multiple sites	£43.00	£55.00	01/04/2020	27.9%	SR

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Supply of Radar Speed Data to commercial organisations	Discretionary	1st Location - 1 week's data	£113.00	£155.00	01/04/2020	37.2%	SR
		1st Location - additional weeks data	£31.00	£32.00	01/04/2020	3.2%	SR
		2nd and subsequent location - 1 weeks data	£77.00	£85.00	01/04/2020	10.4%	SR
		Collating Data from Multiple sites	£51.00	£55.00	01/04/2020	7.8%	SR
Agreement for temporary traffic counter on highway	Discretionary		£31.00	£35.00	01/04/2020	12.9%	NB
Definitive Map and Commons							
As made, the Local Authorities (Recovery of Costs for Public Path Orders) Regulations 1993 http://modgov.sefton.gov.uk/moderngov/Dat	Statutory	Orders confirmed unopposed	£3,410.00	£3,500.00	01/04/2020	2.6%	NB
		Orders confirmed - objections withdrawn	£3,900.00	£4,000.00	01/04/2020	2.6%	NB
		Orders opposed - not proceeded with	£4,130.00	£4,225.00	01/04/2020	2.3%	NB
		Orders opposed - submitted to SoS	£4,990.00	£5,100.00	01/04/2020	2.2%	NB
Commons Registration Authority Charges							
Common searches (new Con290 form due 14/15 or after)		Initial Search	£39.60	£42.00	01/04/2020	6.1%	NB
		Per additional land parcel	£0.00	£1.00	01/04/2020	N/A	NB
Corrective applications under Commons Act 2006 Schedule 2 para 6&9 (standard, no inquiry)	Discretionary	per application	-	£1,080.00	01/04/2020	N/A	NB
Corrective applications additional inquiry stage para 6	Discretionary		-	£3,400.00	01/04/2020	N/A	NB
Corrective applications additional inquiry stage para 7	Discretionary		-	£2,800.00	01/04/2020	N/A	NB
Corrective applications additional inquiry stage para 8	Discretionary		-	£3,300.00	01/04/2020	N/A	NB
Corrective applications additional inquiry stage para 9	Discretionary		-	£3,400.00	01/04/2020	N/A	NB
Landowner statements and declarations (public rights of way)	Discretionary	Standard fee per application (incl up to 2 land parcels)	£280.00	£290.00	01/04/2020	3.6%	EX
		Fee per application (3-4 land parcels)	£305.00	£315.00	01/04/2020	3.3%	EX
		Fee per application (5-7 land parcels)	£345.00	£360.00	01/04/2020	4.3%	EX
		Additional parcels beyond 7	£73.00	£75.00	01/04/2020	2.7%	EX
Supply of Highway (rights of way) related information	Discretionary	Written response to standard enquiry	£49.00	£50.00	01/04/2020	2.0%	SR
	Discretionary	Written response to extensive enquiry	£65.00	£70.00	01/04/2020	7.7%	SR

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Park and Ride							
Park and Ride Car Park charges - Thornhill & Water Eaton only	Discretionary	Up to 1 hr	free	free	01/04/2020	no change	NB
		1-11 hrs	£2.00	£2.00	01/04/2020	0.0%	NB
		11-24 hrs	£4.00	£4.00	01/04/2020	0.0%	NB
		24-48 hrs	£8.00	£8.00	01/04/2020	0.0%	NB
		48-72 hrs	£12.00	£12.00	01/04/2020	0.0%	NB
		Monthly Season ticket	£30.00	£30.00	01/04/2020	0.0%	NB
		Quarterly Season Ticket	£85.00	£85.00	01/04/2020	0.0%	NB
		Annual Season ticket	£300.00	£300.00	01/04/2020	0.0%	NB
		Excess Notices - Fines paid within 14 days	£50.00	£50.00	01/04/2020	0.0%	NB
		Excess Notices - Fines paid after 14 & up to 28 days	£100.00	£100.00	01/04/2020	0.0%	NB
On-Street Parking - Pay and Display							
Oxford City Centre - Central Area	Discretionary	Sunday - Friday 8am -6.30pm :					
		1 hour	£4.00	£4.60	01/04/2020	15.0%	NB
		2 hours	£6.00	£7.40	01/04/2020	23.3%	NB
		Sunday - Friday evenings	£4.00	£4.60	01/04/2020	15.0%	NB
		Saturday 1 hour	£4.50	£4.60	01/04/2020	2.2%	NB
		Saturday 2 hours	£7.30	£7.40	01/04/2020	1.4%	NB
		Saturday evenings	£4.50	£4.60	01/04/2020	2.2%	NB
Oxford City Centre - Outer Areas	Discretionary	Monday - Saturday 8am-6.30pm :					
		1 hour	£3.00	£3.20	01/04/2020	6.7%	NB
		3 hours	£4.00	£4.20	01/04/2020	5.0%	NB
		Evenings/Sundays	£3.00	£3.20	01/04/2020	6.7%	NB
Abingdon 8am-6pm (excl. Sundays, B Hols.) 1984 Act	Discretionary	1 hour	£0.50	£0.60	01/04/2020	20.0%	NB
		2 hours (the maximum)	£0.80	£1.00	01/04/2020	25.0%	NB
		Visitor permit (24 hours)	£0.50	£1.00	01/04/2020	100.0%	NB
Abingdon - Excess Charge Notices	Discretionary	Excess Charge fees for contravention of parking regulations	£40 discounted to £20	£50 discounted to £25	01/04/2020		
Henley 8am-6pm (excl. Sundays, B Hols.)	Discretionary	1 hour	£0.50	£0.60	01/04/2020	20.0%	NB
		2 hours (the maximum)	£0.80	£1.00	01/04/2020	25.0%	NB
		Visitors permit (24 hours)	£0.50	£1.00	01/04/2020	100.0%	NB
Henley - Excess Charge Notices	Discretionary	Excess Charge fees for contravention of parking regulations	£40 discounted to £20	£50 discounted to £25	01/04/2020		NB
Wallingford 8am-6pm (excl. Sundays, Bank holidays)	Discretionary	1.5 hours (the maximum)	£0.30	£0.40	01/04/2020	33.3%	NB

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Wallingford - Excess Charge Notices	Discretionary	Excess Charge fees for contravention of parking regulations	£40 discounted to £20	£50 discounted to £25	01/04/2020		NB
Vehicle Removal Charge	Discretionary		£105.00	£105.00	01/04/2020	0.0%	NB
Parking Permits							
Oxford (per annum)	Discretionary	Oxford residents (excl. Kassam stadium) 1st & 2nd Car	£60.00	£65.00	01/04/2020	8.3%	NB
		Oxford residents (excl. Kassam stadium) 3rd Car	£120.00	£130.00	01/04/2020	8.3%	NB
		Oxford residents (excl. Kassam stadium) 4th Car	£180.00	£200.00	01/04/2020	11.1%	NB
		Oxford residents (Kassam stadium area)	£15.00	£16.00	01/04/2020	6.7%	NB
		Business permits - Annual	£100.00	£150.00	01/04/2020	50.0%	NB
		Business Permits - 9 months	£75.00	£115.00	01/04/2020		
		Business Permits - 6 months	£50.00	£75.00	01/04/2020		
		Business Permits - 3 months	£25.00	£40.00	01/04/2020		
		Business Permits - Change of Vehicle	£0.00	£15.00	01/04/2020		
		Traders permits per week	£20.00	£25.00	01/04/2020	25.0%	NB
		Visitors permits - First 25	Free	Free	01/04/2020		NB
		Visitors permits - 2nd 25 (total cost)	£20.00	£25.00	01/04/2020	25.0%	NB
Abingdon Residents Parking (per annum)	Discretionary	Parking permit	£100.00	£110.00	01/04/2020	10.0%	NB
		Visitors permits - First 25	Free	Free	01/04/2020		NB
		Visitors permits - 2nd 25 (total cost)	£20.00	£25.00	01/04/2020	25.0%	NB
Henley Residents Parking (per annum)	Discretionary	Parking permit	£80.00	£100.00	01/04/2020	25.0%	NB
		Visitors permits - First 25	Free	Free	01/04/2020		NB
		Visitors permits - 2nd 25 (total cost)	£20.00	£25.00	01/04/2020	25.0%	NB
Excess Charges/ Penalty Notices/ Enforcement							
Excess Charge Notices	Discretionary	Fines paid within 14 days	£20.00	£25.00	01/04/2020	25.0%	NB
		Fines paid after 14 & up to 28 days	£40.00	£50.00	01/04/2020	25.0%	NB
Penalty Charge Notices - higher contraventions	Statutory	Fines paid within 14 days	£35.00	£35.00	01/04/2020	0.0%	NB
		Fines paid after 14 & up to 28 days	£70.00	£70.00	01/04/2020	0.0%	NB
Penalty Charge Notices - lower contraventions	Statutory	Fines paid within 14 days	£25.00	£25.00	01/04/2020	0.0%	NB
		Fines paid after 14 & up to 28 days	£50.00	£50.00	01/04/2020	0.0%	NB
Bus Lane Camera Enforcement	Statutory	Fines paid within 14 days	£30.00	£30.00	01/04/2020	0.0%	NB
		Fines paid after 14 & up to 28 days	£60.00	£60.00	01/04/2020	0.0%	NB

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Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Waste Management							
Chargeable waste scheme at Dix Household Waste Recycling Centres	Discretionary	Disposal of Large Scale DIY Waste	£1.50	£1.50	01/04/2020	0.0%	NB
		Standard motorcycle and car tyres	£5.00	£5.00	01/04/2020	0.0%	NB
		Plaster/plasterboard per bag	£2.50	£2.50	01/04/2020	0.0%	NB
		Plasterboard sheet up to 2m x 1m	£10.00	£10.00	01/04/2020	0.0%	NB
Supported Transport							
Comet Bus - Transport from your door to destination - for anyone without access to suitable public transport	Discretionary	Exclusive use - Five mile journey	£7.00	£7.00	01/04/2020	0.0%	NB
		Shared travel - Five mile journey	£3.50	£3.50	01/04/2020	0.0%	NB
		Organisations/groups - Per hour	£20.00	£20.00	01/04/2020	0.0%	NB
School Meals							
Pupils	Discretionary	per meal	£2.30	£2.40	01/09/2020	4.3%	NB
Adults	Discretionary	per meal	£3.30	£3.40	01/09/2020	3.0%	SR
Fire and Rescue Service							
Special Services	Discretionary	Personnel, regardless of rank, per hour or part hour.	£51.30	£19.16	01/04/2020	-62.7%	SR
		Aerial Ladder Platform per hour or part hour excluding petrol	£264.25	£264.25	01/04/2020	0.0%	SR
		Vehicles/appliances exceeding 2 tons (unladen) per hour or part hour	£102.90	£175.50	01/04/2020	70.6%	SR
		Vehicles/appliances NOT exceeding 2 tons (unladen) per hour or part hour	£69.15	£69.15	01/04/2020	0.0%	SR
Fire Reports	Discretionary	Preparation of Fire Report	FREE	FREE	01/04/2020	n/a	NB
		Preparation of a Fire Investigation Report - short or extracted	£320.00	£320.00	01/04/2020	0.0%	NB
		Preparation of a Fire Investigation Report - full report or one involving extensive enquiries, photographs etc	£430.00	£430.00	01/04/2020	0.0%	NB
		Preparation of a Fire Investigation Report - full report or one on major incidents requiring extensive protracted investigation etc	£630.00	£630.00	01/04/2020	0.0%	NB
		Insurance Interviews	£89.00	£89.00	01/04/2020	0.0%	NB
Annual charge made to alarm receiver centres and users of dedicated dial in facilities in respect of unwanted fire alarms	Discretionary		£476.00	£476.00	01/04/2020	0.0%	SR

Review of Charges 2020/21 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Trading Standards - Licenses							
Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed	Statutory	1 year	£185.00	£185.00	01/04/2020	0.0%	NB
		2 years	£243.00	£243.00	01/04/2020	0.0%	NB
		3 years	£304.00	£304.00	01/04/2020	0.0%	NB
		4 years	£374.00	£374.00	01/04/2020	0.0%	NB
		5 years	£423.00	£423.00	01/04/2020	0.0%	NB
Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed (Explosive Goods Act 1875 and 1923)	Statutory	1 year	£86.00	£86.00	01/04/2020	0.0%	NB
		2 years	£147.00	£147.00	01/04/2020	0.0%	NB
		3 years	£206.00	£206.00	01/04/2020	0.0%	NB
		4 years	£266.00	£266.00	01/04/2020	0.0%	NB
		5 years	£326.00	£326.00	01/04/2020	0.0%	NB
Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed (Explosive Goods Act 1875 and 1923)	Statutory	1 year	£109.00	£109.00	01/04/2020	0.0%	NB
		2 years	£141.00	£141.00	01/04/2020	0.0%	NB
		3 years	£173.00	£173.00	01/04/2020	0.0%	NB
		4 years	£206.00	£206.00	01/04/2020	0.0%	NB
		5 years	£238.00	£238.00	01/04/2020	0.0%	NB
Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed (Explosive Goods Act 1875 and 1923)	Statutory	1 year	£54.00	£54.00	01/04/2020	0.0%	NB
		2 years	£86.00	£86.00	01/04/2020	0.0%	NB
		3 years	£120.00	£120.00	01/04/2020	0.0%	NB
		4 years	£152.00	£152.00	01/04/2020	0.0%	NB
		5 years	£185.00	£185.00	01/04/2020	0.0%	NB
Varying a licence under Explosive Goods Act 1875 and 1923	Statutory	Varying name or address	£36.00	£36.00	01/04/2020	0.0%	NB
		Transfer of licence/registration	£36.00	£36.00	01/04/2020	0.0%	NB
		Replacement of licence/registration	£36.00	£36.00	01/04/2020	0.0%	NB
Statutory Charge for issuing a licence to store petroleum under Dangerous Substances and Explosive Atmospherics Regulations 2002	Statutory	Not exceeding 2,500 litres	£44.00	£44.00	01/04/2020	0.0%	NB
		Exceeding 2,500 litres but less than 50,000 litres	£60.00	£60.00	01/04/2020	0.0%	NB
		Over 50,000 litres	£125.00	£125.00	01/04/2020	0.0%	NB
Trading Standards - Verifying weights and measures							
Testing fees - weights and measures	Discretionary	Hourly Rate	£84.50	£88.75	01/04/2020	5.0%	SR
Weighing instruments	Discretionary	49Kg or less - First item	£44.75	£88.75	01/04/2020	98.3%	SR
		Reduced fee for second item	£36.50	£72.75	01/04/2020	99.3%	SR
		Reduced fee for 3 items or more	£35.00	£69.00	01/04/2020	97.1%	SR
		Over 50Kg to 1,000kg - First item	£75.25	£115.00	01/04/2020	52.8%	SR
		Reduced fee for second item	£60.00	£91.00	01/04/2020	51.7%	SR
		Reduced fee for 3 items or more	£57.00	£85.00	01/04/2020	49.1%	SR
		Over 1,000kg to 10t - First item	£232.50	£237.25	01/04/2020	2.0%	SR
		Reduced fee for second item	£187.00	£190.75	01/04/2020	2.0%	SR
		Over 10t to 60t - First item	£387.00	£394.75	01/04/2020	2.0%	SR
		Reduced fee for second item	£310.00	£316.25	01/04/2020	2.0%	SR

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Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Surcharge for testing outside normal hours (Outside 8:30-17:00, Monday to Friday and	Discretionary	Trading Standards Officer, per hour	£13.50	£13.75	01/04/2020	1.9%	SR
		Non Trading Standards Officer, per hour	£9.00	£9.25	01/04/2020	2.8%	SR
Surcharge for testing outside normal hours (Sunday and Bank Holidays)	Discretionary	Trading Standards Officer, per hour	£26.00	£26.50	01/04/2020	1.9%	SR
		Non Trading Standards Officer, per hour	£18.00	£18.50	01/04/2020	2.8%	SR
Weights	Discretionary	500mg - 5Kg - First item	£7.00	£7.25	01/04/2020	3.6%	SR
		Second and subsequent items	£5.75	£6.00	01/04/2020	4.3%	SR
		Below 500mg and above 5KG - First item	£11.25	£11.50	01/04/2020	2.2%	SR
		Second and subsequent items	£8.50	£8.75	01/04/2020	2.9%	SR
Measuring instruments for Liquid fuel and Lubricants	Discretionary	Per Nozzle - First item	£128.00	£130.50	01/04/2020	2.0%	SR
		Second and subsequent items on same site	£79.75	£81.50	01/04/2020	2.2%	SR
		Testing peripheral electronic equipment on a separate visit (per site)	£87.00	£88.75	01/04/2020	2.0%	SR
		Testing of credit card acceptor (per unit, regardless of number of nozzles etc)	£87.00	£88.75	01/04/2020	2.0%	SR
Measuring instruments - Intoxicating liqueur	Discretionary	150ml or less - First item	£18.50	£19.00	01/04/2020	2.7%	SR
		Second and subsequent items	£15.00	£15.50	01/04/2020	3.3%	SR
		Above 150ml - First item	£22.75	£23.25	01/04/2020	2.2%	SR
		Second and subsequent items	£18.00	£18.50	01/04/2020	2.8%	SR
Length measures	Discretionary	3 metres or less - First item	£11.25	£11.50	01/04/2020	2.2%	SR
		Second and subsequent items	£8.50	£8.75	01/04/2020	2.9%	SR
		1 litre or less - First item	£7.00	£7.25	01/04/2020	3.6%	SR
		Second and subsequent items	£5.50	£5.75	01/04/2020	4.5%	SR
Capacity measures	Discretionary	Cubic ballast measures	£191.00	£195.00	01/04/2020	2.1%	SR
		Average quantity measures	£31.00	£31.75	01/04/2020	2.4%	SR
		Average quantity templates - First item	£53.25	£54.50	01/04/2020	2.4%	SR
		Second and subsequent items	£21.00	£21.50	01/04/2020	2.4%	SR
Pharmaceutical measures at manufacturers premises	Discretionary	0-50 items - 5 graduations	£3.06	£3.15	01/04/2020	3.0%	SR
		- 6 graduations	£3.27	£3.35	01/04/2020	2.5%	SR
		- 7 to 10 graduations	£4.54	£4.65	01/04/2020	2.5%	SR
		50-100 items - 5 graduations	£2.43	£2.50	01/04/2020	3.1%	SR
		- 6 graduations	£2.64	£2.70	01/04/2020	2.4%	SR
		- 7 to 10 graduations	£3.59	£3.70	01/04/2020	3.2%	SR
		100+ items - 5 graduations	£2.32	£2.40	01/04/2020	3.4%	SR
		- 6 graduations	£2.43	£2.50	01/04/2020	3.1%	SR
- 7 to 10 graduations	£3.38	£3.50	01/04/2020	3.7%	SR		

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Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class	
Trading Standards - Other								
Hire of cattle crush (mobile unit taken to farms / sites for the safe handling of cattle when conducting welfare checks):	Discretionary	Oxfordshire businesses						
		- First day	£295.50	£301.50	01/04/2020	2.0%	SR	
		- Subsequent days	£89.75	£92.00	01/04/2020	2.5%	SR	
		- Additional fee for re-location per hour	£18.00	£18.50	01/04/2020	2.8%	SR	
		Non-Oxfordshire businesses						
		- First day	£353.25	£360.50	01/04/2020	2.1%	SR	
- Subsequent days	£88.50	£90.25	01/04/2020	2.0%	SR			
- Additional fee for re-location per hour	£18.00	£18.50	01/04/2020	2.8%	SR			
Buy with Confidence Trader Approval scheme	Discretionary	First year total for 1-5 employees	£450.00	£450.00	01/04/2020	0.0%	SR	
		First year total for 6-20 employees	£650.00	£650.00	01/04/2020	0.0%	SR	
		First year total for 20-49 employees	£850.00	£850.00	01/04/2020	0.0%	SR	
		Renewal Fee (from 2018/19) for 1-5 employees	£300.00	£300.00	01/04/2020	0.0%	SR	
		Renewal Fee (from 2018/19) for 6-20 employees	£450.00	£450.00	01/04/2020	0.0%	SR	
		Renewal Fee (from 2018/19) for 20-49 employees	£600.00	£600.00	01/04/2020	0.0%	SR	
		Renewal Fee (members prior to April 2017) for 1-5 employees	£125.00	£150.00	01/04/2020	20.0%	SR	
		Renewal Fee (members prior to April 2017) for 6-20 employees	£185.00	£220.00	01/04/2020	18.9%	SR	
		Renewal Fee (members prior to April 2017) for 20-49 employees	£250.00	£300.00	01/04/2020	20.0%	SR	
Petroleum Environmental Searches	Discretionary		£123.25	£144.00	01/04/2020	16.8%	SR	
Primary Authority agreement	Discretionary	10 hours support and registration fee	£599.00	£792.00	01/04/2020	32.2%	NB	
Additional Business Support (per hour)	Discretionary		£56.41	£72.00	01/04/2020	27.6%	SR	
Carrying Agent for imported dogs, cats and other mammals: Includes local authorities within TSSE region (excl Isle of Wight).	Discretionary	Monday to Friday	£263.00	£268.50	01/04/2020	2.1%	NB	
		Saturday and Sunday	£395.00	£403.00	01/04/2020	2.0%	NB	
		Bank Holidays	£526.00	£536.50	01/04/2020	2.0%	NB	
Petroleum Vapour Recovery Services (TBC). Income received from those local authorities where an agreement exists for the provision of vapour recovery services by the Council. Based on a percentage of the relevant permit fee	Statutory	Application						
		- PVR Stage 1	£121.24	£124.00	01/04/2020	2.3%	NB	
		- PVR Stage 1 and 2	£201.52	£205.60	01/04/2020	2.0%	NB	
		Annual Subsistence Charge						
		- PVR Stage 1 (low risk)	£62.26	£63.20	01/04/2020	1.5%	NB	
		- PVR Stage 1 and 2 (low risk)	£88.47	£90.40	01/04/2020	2.2%	NB	
		Transfer						
- Standard Process Transfer	£132.71	£135.20	01/04/2020	1.9%	NB			
- Standard Process Partial Transfer	£389.94	£397.60	01/04/2020	2.0%	NB			

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Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Achieving Best Evidence (ABE) Interview Service - Income received from other local authorities requesting this Service to carryout ABE interviews on their behalf	Discretionary	Time charged per hour, per officer	£56.41	£72.00	01/04/2020	27.6%	SR
Gypsy & Traveller Service							
Weekly rent of plot to site resident (there are 89 plots across the 6 Oxfordshire sites).	Discretionary	Weekly site rental	£77.00	£79.00	01/04/2020	2.6%	EX
Rent for nine additional plots at Redbridge	Discretionary	Weekly site rental	£101.00	£103.00	01/04/2020	2.0%	EX
Registration Service							
License for approved premises	Discretionary	3 year license	£2,150.00	£2,200.00	01/04/2020	2.3%	NB
Amendment Fee for all Marriage and Civil partnership ceremonies	Discretionary	per amendment	£60.00	£60.00	01/04/2020	0.0%	NB
Amendment Fee for other Civil ceremonies- If the fee for other civil ceremonies attracts VAT so does the amendment fee	Discretionary	per amendment	£60.00	£60.00	01/04/2020	0.0%	SR
Marriage & Civil partnership fees at former Register Office Marriage rooms Monday - Friday during office hours and Saturday mornings between 9.00am and 12 noon. (Includes the cost of one certificate)	Discretionary	Abingdon- Roysse Court (Mon -Fri)	£292.00	£310.00	01/04/2020	6.2%	NB
	Discretionary	Banbury Bodicote House	£292.00	£310.00	01/04/2020	6.2%	NB
	Discretionary	Bicester - Garth Park	£292.00	£310.00	01/04/2020	6.2%	NB
	Discretionary	Didcot - Broadway Room	£292.00	£310.00	01/04/2020	6.2%	NB
	Discretionary	Henley - Regatta Court	£292.00	£310.00	01/04/2020	6.2%	NB
		Oxford - Tidmarsh Lane					
	Statutory	RO (Tues only)	£57.00	£57.00	01/04/2020	0.0%	NB
	Discretionary	Dexter Room Tues-Fri	£292.00	£310.00	01/04/2020	6.2%	NB
	Discretionary	Dexter Room Sat AM	£292.00	£310.00	01/04/2020	6.2%	NB
	Discretionary	Wheatley - Shotover Room	£292.00	£310.00	01/04/2020	6.2%	NB
	Discretionary	Witney - Windrush Rooms	£292.00	£310.00	01/04/2020	6.2%	NB
	Discretionary	Total for all district Offices (Sat pm)	£567.00	£585.00	01/04/2020	3.2%	NB
	Discretionary	Total for all district Offices (Sun and BH)	£632.00	£650.00	01/04/2020	2.8%	NB
Statutory	Attending chapel	£90.00	£97.00	01/04/2020	7.8%	NB	
Marriages and Civil Partnerships at Approved Venues (9.00am to 5.30pm)	Discretionary	Monday - Thursday	£517.00	£550.00	01/04/2020	6.4%	NB
		Friday & Saturday	£567.00	£600.00	01/04/2020	5.8%	NB
		Sunday & Bank Holiday	£632.00	£650.00	01/04/2020	2.8%	NB
Marriages at Approved Venues (on or after 6pm)	Discretionary	Monday - Saturday	£632.00	£670.00	01/04/2020	6.0%	NB
		Sunday & Bank Holiday	£687.00	£730.00	01/04/2020	6.3%	NB

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Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Conversion of a Civil Partnership into Marriage	Statutory	Standard Service	£45.00	£45.00	01/04/2020	0.0%	NB
		Two stage procedure on other premises - completing the declaration	£27.00	£27.00	01/04/2020	0.0%	NB
		Two stage procedure on other premises - signing the declaration in a religious registered for marriage of same sex couples	£91.00	£91.00	01/04/2020	0.0%	NB
Other Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Registration Offices	Discretionary	Monday - Friday	£320.00	£275.00	01/04/2020	-14.1%	SR
		Saturday	£370.00	£310.00	01/04/2020	-16.2%	SR
		Sunday & Bank Holiday	£380.00	£320.00	01/04/2020	-15.8%	SR
		Individual Citizenship Ceremonies (Oxford Register Office only)	£235.00	£235.00	01/04/2020	0.0%	SR
Other Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at	Discretionary	Monday - Friday	£315.00	£275.00	01/04/2020	-12.7%	SR
		Saturday	£370.00	£310.00	01/04/2020	-16.2%	SR
		Sunday & Bank Holiday	£380.00	£320.00	01/04/2020	-15.8%	SR
Other Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at venues not approved by Oxfordshire County Council	Discretionary	Monday - Friday	£590.00	£400.00	01/04/2020	-32.2%	SR
	Discretionary	Saturday	£590.00	£410.00	01/04/2020	-30.5%	SR
	Discretionary	Sunday & Bank Holiday	£590.00	£420.00	01/04/2020	-28.8%	SR
	Statutory	Group Citizenship Ceremony at County Hall	£80.00	£80.00	01/04/2020	0.0%	NB
	Discretionary	Your day your way ceremony	£685.00	£720.00	01/04/2020	5.1%	NB/SR
European Union Settlement Scheme	Discretionary	per application	£14.00	£14.00	01/04/2020	0.0%	SR
Births, Deaths Certificates (Marriage inc line 24-46)	Statutory	on day of registration	£11.00	£11.00	01/04/2020	0.0%	NB
		from a current register	£11.00	£11.00	01/04/2020	0.0%	NB
		from a deposited register	£11.00	£11.00	01/04/2020	0.0%	NB
Short Birth Certificate	Statutory	on day of registration	£11.00	£11.00	01/04/2020	0.0%	NB
		from a current register	£11.00	£11.00	01/04/2020	0.0%	NB
		from a deposited register	£11.00	£11.00	01/04/2020	0.0%	NB
Express Certificate Fee stopped now called Statutory Priority Certificate	Statutory	per application	£35.00	£35.00	01/04/2020	0.0%	SR
Searches in indexes	Statutory	General Search	£18.00	£18.00	01/04/2020	0.0%	NB
Notice of Marriages and Civil Partnership	Statutory	Notice of Marriage/Civil Partnership (for 1 person)	£35.00	£35.00	01/04/2020	0.0%	NB
		Extended 70 day Notice for foreign Nationals (for 1 person)	£47.00	£47.00	01/04/2020	0.0%	NB
Commemorative Certificates	Discretionary	per certificate	£10.00	£10.00	01/04/2020	0.0%	SR
Consideration of Foreign Divorce	Statutory	per application	£50.00	£50.00	01/04/2020	0.0%	NB
Consideration of Foreign Divorce (RG involvement)	Statutory	per application	£75.00	£75.00	01/04/2020	0.0%	NB
Space 17 addition	Statutory	per application	£40.00	£40.00	01/04/2020	0.0%	NB

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Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Consideration for a correction	Statutory	per application	£75.00	£75.00	01/04/2020	0.0%	NB
Consideration for a correction (RG involvement)	Statutory	per application	£90.00	£90.00	01/04/2020	0.0%	NB
Music Service							
Ensembles	Discretionary	Full membership Standard Ensemble lessons	£74.00	£76.00	01/09/2020	2.7%	EX
		Full membership CMS lessons - Central Music School	£102.00	£105.00	01/09/2020	2.9%	EX
		Single ensemble - OCMS lessons	£52.00	£55.00	01/09/2020	5.8%	EX
		Choir Primary	£42.00	£45.00	01/09/2020	7.1%	EX
		Secondary Choir Activity	£52.00	£55.00	01/09/2020	5.8%	EX
		CMS Pass	£154.00	£159.00	01/09/2020	3.2%	EX
		County Level Ensemble 2 hours	£84.00	£87.00	01/09/2020	3.6%	EX
		County Level Ensemble 1.5 hours	£57.50	£60.00	01/09/2020	4.3%	EX
Individual Tuition	Discretionary	County Level Ensemble 1 hours	£49.50	£50.00	01/09/2020	1.0%	EX
		Individual 20 minutes	£18.99	£19.20	01/09/2020	1.1%	EX
		Individual 30 Minutes	£28.49	£29.00	01/09/2020	1.8%	EX
		Individual 40 minutes	£37.99	£39.00	01/09/2020	2.7%	EX
		Individual 45 minutes	£42.74	£44.00	01/09/2020	2.9%	EX
Group Tuition	Discretionary	Individual 60 minutes	£56.99	£59.00	01/09/2020	3.5%	EX
		Group of 2 (30 minutes)	£14.55	£15.00	01/09/2020	3.1%	EX
		Group of 2 (20 minutes)	£9.95	£10.20	01/09/2020	2.5%	EX
		Group of 3-4 (20 minutes)	£6.95	£7.20	01/09/2020	3.6%	EX
Late cancellation Charge	Discretionary	Late Cancellation fee	£40.00	£45.00	01/09/2020	12.5%	EX
Extra late cancellation Charge		Very late cancellation fee	£50.00	£55.00	01/09/2020	10.0%	EX
Own teacher accompanist	Discretionary	Accompanist own teacher	£26.00	£30.00	01/09/2020	15.4%	EX
Not own teacher accompanist	Discretionary	Accompanist Oxfordshire County Music Service teacher	£42.00	£45.00	01/09/2020	7.1%	EX
Hire	Discretionary	Hire of Instruments (Violin, Viola and Guitars only)	£25.00	£27.00	01/09/2020	8.0%	EX
		Hire of Instruments (All other instruments on offer)	£46.00	£48.00	01/09/2020	4.3%	EX
		Instrument Purchase Charge	£70.00	£75.00	01/09/2020	7.1%	SR
		Oxfordshire schools orchestra	£550.00	£575.00	01/09/2020	4.5%	EX
		Oxfordshire Schools Symphony Orchestra	£850.00	£875.00	01/09/2020	2.9%	EX
		Oxfordshire County Youth orchestra	£775.00	£799.00	01/09/2020	3.1%	EX
		Oxfordshire Youth Music Theatre	£480.00	£500.00	01/09/2020	4.2%	EX

Review of Charges 2020/21 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Charges to schools	Discretionary	First Access (60 or 45 minutes)	£1,500.00	£1,550.00	01/09/2020	3.3%	EX
		Play On (1 hour)	£1,810.00	£1,850.00	01/09/2020	2.2%	EX
		Play On (40 minutes)	£1,207.00	£1,230.00	01/09/2020	1.9%	EX
		Play On (30 minutes)	£905.00	£930.00	01/09/2020	2.8%	EX
		Transport Zone 1	£95.00	£100.00	01/09/2020	5.3%	EX
		Transport Zone 2	£80.00	£85.00	01/09/2020	6.3%	EX
		Transport Zone 3	£66.00	£70.00	01/09/2020	6.1%	EX
		Transport Zone 4	£43.00	£45.00	01/09/2020	4.7%	EX
		Adults	£115.00	£118.00	01/09/2020	2.6%	EX
		Curriculum (per hour) workshops	£63.00	£65.00	01/09/2020	3.2%	EX
		summer fun	£10.00	£13.00	01/09/2020	30.0%	EX
Other Charges	Discretionary	summer fun	£115.00	£118.00	01/09/2020	2.6%	EX
		launchpad band	£10.00	£13.00	01/09/2020	30.0%	EX
		Key stage 1 festival	£3.00	£4.00	01/09/2020	33.3%	EX
		Primary Pop	£3.00	£4.00	01/09/2020	33.3%	EX
spotlight talent	£3.00	£4.00	01/09/2020	33.3%	EX		
Library Service							
Photocopying	Discretionary	A4 BW& Colour	£0.25	£0.25	01/04/2020	0.0%	SR
		A3 BW & Colour	£0.50	£0.50	01/04/2020	0.0%	SR
		b) minimum charge for postal requests for copies plus cost of prints	£5.20	£5.30	01/04/2020	1.9%	SR
Microform Copying	Discretionary	a) self service copying	£0.80	£0.80	01/04/2020	0.0%	SR
		b) staff service	£1.60	£1.60	01/04/2020	0.0%	SR

Review of Charges 2020/21 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Library Overdue Charges for Static Libraries	Discretionary	- Adults					
		- per day library open during					
		first week (daily rate)	£0.35	£0.35	01/04/2020	0.0%	NB
		- maximum per item	£5.20	£5.30	01/04/2020	2.0%	NB
		-Children					
		- per day library open during					
		first week (daily rate)	£0.06	£0.06	01/04/2020	0.0%	NB
		- maximum per item	£2.40	£2.40	01/04/2020	0.0%	NB
		- Children in public care	Exempt	Exempt	01/04/2020		NB
		- Institutions					
		- per day library open during					
		first week (daily rate)	£0.31	£0.35	01/04/2020	12.9%	NB
		- maximum per item	£5.20	£5.30	01/04/2020	1.9%	NB
Charge for lost/damaged books (Recommended retail price plus processing fee where applicable)		Various	Various	01/04/2020		NB	
Replacement of Library Tickets	Discretionary	per ticket	£3.10	£3.15	01/04/2020	1.6%	NB

Review of Charges 2020/21 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Library Reservation Fees	Discretionary	a) Book / Audio Books Reservations:					
		- Standard charge	£1.25	£1.15	01/04/2020	-8.0%	NB
		- Under 18s (Incl children in public care)	Exempt	Exempt	01/04/2020		
		b) Items supplied from outside Oxfordshire :					
		- Standard charge	£8.50	£9.00	01/04/2020	5.9%	NB
		Items supplied by the British Library and Universities	£17.00	£18.00	01/04/2020	5.9%	NB
		c) Audio Visual Reservations (excluding Audio Books):					
		- Standard charge	£1.25	£1.15	01/04/2020	-8.0%	NB
		- Concessionary rate	£0.65	£0.65	01/04/2020	0.0%	NB
		Audio Visual Hire Charges	Discretionary	a) DVDs (Per Week)			
- Band 1	£1.30			£1.30	01/04/2020	0.0%	NB
- Band 2 NOT IN USE							
- Band 3	£2.60			£2.60	01/04/2020	0.0%	NB
- Band 4	£4.00			£4.00	01/04/2020	0.0%	NB
b) DVDs Late return Charges (Per day Static Library)							
- Band 1 (maximum charge £3.00)	£0.35			£0.35	01/04/2020	0.0%	NB
- Band 2 NOT IN USE							
- Band 3 (maximum charge £6.00)	£0.65			£0.65	01/04/2020	0.0%	NB
- Band 4 (maximum charge £9.00)	£0.95			£0.95	01/04/2020	0.0%	NB
d) Music CD's (per Week)							
- Band 1	£1.30			£1.30	01/04/2020	0.0%	NB
- Band 2 & 3	£2.60			£2.60	01/04/2020	0.0%	NB
e) Music CDs Late return Charges (Per day Static Library)							
- Band 1 (maximum charge £3.00)	£0.35			£0.35	01/04/2020	0.0%	NB
- Band 2 & 3 (maximum charge £6.00)	£0.65			£0.65	01/04/2020	0.0%	NB
g) Audio Books and Language Packs on CD (3 weeks):							
- Band 1	£1.60			£1.60	01/04/2020	0.0%	NB
- Band 2 & 3	£2.60			£2.60	01/04/2020	0.0%	NB

Review of Charges 2020/21 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Audio Visual Hire Charges	Discretionary	- Children in care, foster carers and people with reading impairment are exempt	Exempt	Exempt	01/04/2020		
		h) Audio Books & Language Packs Late Return Charges (Per day Static Library)					
		- Band 1 (maximum charge £4.50)	£0.08	£0.10	01/04/2020	25.0%	NB
		- Band 2 & 3 (maximum charge £7.50)	£0.12	£0.15	01/04/2020	25.0%	NB
		i) CD-ROM (per Week)					
		- Band 1	£1.60	£1.65	01/04/2020	3.1%	NB
		k) CD-ROM late return charges					
		Band 1 (per day static library) - maximum charge £3.00	£0.35	£0.40	01/04/2020	14.3%	NB
Charge for lost/damaged AV	Various	Various	01/04/2020		SR		
Vocal/Orchestral Play sets	Discretionary	a) Booking Fee per 4 month loan					
		- Vocal Scores Oxfordshire Borrowers					
		- per score with performance time of 5 minutes or less	£0.75	£0.80	01/04/2020	6.7%	NB
		- per score with performance time of more than 5 minutes	£1.85	£1.90	01/04/2020	2.7%	NB
		- Vocal Scores Non Oxfordshire Borrowers					
		- per score with performance time of 5 minutes or less	£1.45	£1.50	01/04/2020	3.4%	NB
		- per score with performance time of more than 5 minutes	£3.10	£3.20	01/04/2020	3.2%	NB
		- Orchestral Sets Oxfordshire Borrowers	£31.00	£32.00	01/04/2020	3.2%	NB
		- Orchestral Sets Non Oxfordshire Borrowers	£41.00	£42.00	01/04/2020	2.4%	NB
		- Play Sets	£5.50	£5.70	01/04/2020	3.6%	NB
		b) Overdue charge					
		- per week or part week, per loan, vocal or orchestral	£13.40	£13.70	01/04/2020	2.2%	NB
		- per playset, per day library open during first week (daily rate)	£0.50	£0.60	01/04/2020	20.0%	NB
- maximum per playset	£5.20	£5.30	01/04/2020	2.0%	NB		
c) Administration fee for performance sets supplied from outside Oxfordshire.	£7.50	£7.65	01/04/2020	2.0%	NB		

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Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class	
Internet Service	Discretionary	A4 BW & Colour	£0.25	£0.25	01/04/2020	0.0%	SR	
		A3 BW & Colour	£0.50	£0.50	01/04/2020	0.0%	SR	
		Sales of memory sticks	£7.00	£7.00	01/04/2020	0.0%	SR	
		Sales of headphones	£2.50	£2.55	01/04/2020	2.0%	SR	
Hire of Accomodation	Discretionary	Hire of space Half day commercial use	£50.00	£70.00	01/04/2020	40.0%	EX	
		Hire of space Full day commercial use	£100.00	£106.00	01/04/2020	6.0%		
		Hire of space Half day community use	£25.00	£28.00	01/04/2020	12.0%		
		Hire of space Full day community use	£50.00	£53.00	01/04/2020	6.0%	EX	
Museum Service								
MRC Digital Imaging	Discretionary	Plain paper Digital Prints (pre-existing image)						
		- per copy on A4	£6.20	£6.40	01/04/2020	3.2%	SR	
		- per copy on A3	£6.20	£6.40	01/04/2020	3.2%	SR	
		Plain paper Digital Prints (created to order)						
		- per copy on A4	£10.30	£10.50	01/04/2020	1.9%	SR	
		- per copy on A3	£10.30	£10.50	01/04/2020	1.9%	SR	
		Photo paper Digital Prints (pre-existing image)						
		- per copy A4	£10.30	£10.50	01/04/2020	1.9%	SR	
		- per copy A3	£10.30	£10.50	01/04/2020	1.9%	SR	
		Photo paper Digital Prints (created to order)						
		- per copy on A4 (or smaller)	£14.50	£14.80	01/04/2020	2.1%	SR	
		- per copy on A3 paper	£14.50	£14.80	01/04/2020	2.1%	SR	
Electronic files (automated scan, Archive, microform, or delicate sources including pre-existing scans of wills and parish registers)								

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Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class	
MRC Digital Imaging	Discretionary	- per sheet scanned	£1.60	£1.60	01/04/2020	0.0%	SR	
		Electronic files (pre-existing image, compressed)						
		- per image 700 pixels	£1.60	£1.60	01/04/2020	0.0%	SR	
		Electronic files (pre-existing image, compressed)						
		- per image 2250 pixels	£6.20	£6.40	01/04/2020	3.2%	SR	
		Electronic files (pre-existing image, uncompressed)						
		- per image 3200 pixels and above	£10.30	£10.50	01/04/2020	1.9%	SR	
		Electronic files (created to order, compressed)						
		- per image 2500 pixels	£10.30	£10.50	01/04/2020	1.9%	SR	
		Electronic files (created to order, uncompressed)						
		- per image 3200 pixels and above	£14.50	£14.80	01/04/2020	2.1%	SR	
		Other						
		- Use of Digital Camera/USB Memory Stick per day	£7.00	£7.00	01/04/2020	0.0%	SR	
		- Use of Digital Camera/USB Memory Stick per week	£20.00	£20.00	01/04/2020	0.0%	SR	
		Transfer to CD-R	£6.00	£6.00	01/04/2020	0.0%	SR	
		Publication Commercial						
		- Per image	£45.00	£45	01/04/2020	0.0%	SR	
- Per extra instance of an image	£19.00	£19	01/04/2020	0.0%	SR			
Internal Use Commercial								
-For use within organisation	£25.00	£26.00	01/04/2020	4.0%	SR			
MRC Reproduction Fees	Discretionary	One programme, unlimited transmissions, one country (EU = one country) - per image used, 0-6 years	£75.00	£77	01/04/2020	2.7%	SR	
		One programme, unlimited transmissions, one country (EU = one country) - per image used, in perpetuity	£125.00	£128	01/04/2020	2.4%	SR	

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Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class	
MRC Reproduction Fees	Discretionary	One programme, unlimited transmissions, worldwide - per image used, 0-6 years	£190.00	£194	01/04/2020	2.1%	SR	
		One programme, unlimited transmissions, worldwide - per image used, in perpetuity	£310.00	£317	01/04/2020	2.3%	SR	
		Publication: academic						
		- Per image used (1st image)	£14.50	£14.80	01/04/2020	2.1%	SR	
		- Per image used (2 images)	£10.88	£11.10	01/04/2020	2.1%	SR	
		- Per image used (3 images)	£9.72	£9.90	01/04/2020	1.9%	SR	
		- Per image used (4 images)	£8.99	£9.20	01/04/2020	2.3%	SR	
		- Per image used (5 images)	£8.70	£8.90	01/04/2020	2.3%	SR	
		- Per image used (6-10 images)	£7.98	£8.20	01/04/2020	2.8%	SR	
		- Per image used (11-15 images)	£6.82	£7.00	01/04/2020	2.7%	SR	
		- Per image used (16-20 images)	£6.09	£6.25	01/04/2020	2.6%	SR	
		- Per image used (21-40 images)	£3.77	£3.90	01/04/2020	3.4%	SR	
		- Per image used (41-60 images)	£3.05	£3.10	01/04/2020	1.8%	SR	
		- Per image used (61 or more images)	£2.61	£2.70	01/04/2020	3.4%	SR	
		Publication: local individuals, organisations and partners						
- Per use of one or more images	£20.00	£20	01/04/2020	0.0%	SR			
Hire of Accommodation	Discretionary	Location fee for use of Oxfordshire Museum/Museums Resource Centre or Swalcliffe Barn premises for film / TV / broadcast purposes per hour or part hour	£60.00	£62.00	01/04/2020	3.3%	EX	
		a) Oxfordshire Museum						
		- Exhibition Gallery						
		- per week	£205.00	£210.00	01/04/2020	2.4%	EX	
		b) Brewhouse						
		- Exhibition Gallery						
		- per month	£267.00	£273.00	01/04/2020	2.2%	EX	
		- 1/2 day Community Use	£27.00	£28.00	01/04/2020	3.7%	EX	
		- 1/2 day Commercial Use	£68.00	£70.00	01/04/2020	2.9%	EX	
		- per day - Community Use	£52.00	£53.00	01/04/2020	1.9%	EX	
- per day - Commercial Use	£104.00	£106.00	01/04/2020	1.9%	EX			

Review of Charges 2020/21 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class	
Hire of Accommodation	Discretionary	c) Coachhouse						
		- 1/2 day Community Use	£38.00	£39.00	01/04/2020	2.6%	EX	
		- 1/2 day Commercial Use	£81.00	£83.00	01/04/2020	2.5%	EX	
		- per day - Community Use	£64.00	£65.00	01/04/2020	1.6%	EX	
		- per day - Commercial Use	£143.00	£146.00	01/04/2020	2.1%	EX	
		d) MRC Education Lecture Room						
		- 1/2 day Community Use	£27.00	£28.00	01/04/2020	3.7%	EX	
		- per day - Community Use	£54.00	£55.00	01/04/2020	1.9%	EX	
		e) Provision of staff to support activities of hirer per hour						
		- during Museum open hours	£22.00	£22.50	01/04/2020	2.27%	SR	
		- out of Museum open hours	£34.00	£35.00	01/04/2020	2.9%	SR	
		f) Coach House charge for use outside normal hours plus staffing as necessary						
		Education use up to 3 hours	£50.00	£52.00	01/04/2020	4.0%	EX	
		Commercial use up to 3 hours	£75.00	£77.00	01/04/2020	2.7%	EX	
Conservation & Exhibition Services	Discretionary	a) MRC Remedial conservation - per hour	£62.00	£63.50	01/04/2020	2.4%	SR	
		c) Specialist Climate Controlled Collections Storage and Care per year						
		-Small Item (c.10x10x10cm)	£123.00	£126.00	01/04/2020	2.4%	SR	
		-Medium Item (c.20x20x20cm)	£246.00	£251.00	01/04/2020	2.0%	SR	
		-Large Item (c.0.5 cubic meters)	£430.00	£440.00	01/04/2020	2.3%	SR	
		d) General Collections storage and Care per year						
		-Large Item	£492.00	£502.00	01/04/2020	2.0%	SR	
		e) Environmental Monitoring (per month)						
		- for 3 thermohygrographs	£57.00	£59.00	01/04/2020	3.5%	SR	
		Loan of datalogger and printout per period up to 2 months	£57.00	£59.00	01/04/2020	3.5%	SR	
		Environmental summary						
		f) Conservation Advice per hour	£57.00	£59.00	01/04/2020	3.5%	SR	
		- per day	£461.00	£471.00	01/04/2020	2.2%	SR	
		- per half-day	£231.00	£236.00	01/04/2020	2.2%	SR	

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Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class	
Conservation & Exhibition Services	Discretionary	g) Museum Pest Management plus materials						
		- per day	£461.00	£471.00	01/04/2020	2.2%	SR	
		- per half day	£231.00	£236.00	01/04/2020	2.2%	SR	
		- per hour	£57.00	£59.00	01/04/2020	3.5%	SR	
		h) Hire of display equipment						
		Cases						
		- per day	£20.00	£21.00	01/04/2020	5.0%	SR	
		- per week	£100.00	£102.00	01/04/2020	2.0%	SR	
		- per month	£220.00	£225.00	01/04/2020	2.3%	SR	
		i) Training						
		- per day	£461.00	£471.00	01/04/2020	2.2%	SR	
		- per half day	£231.00	£236.00	01/04/2020	2.2%	SR	
		k) Documentation and storage of archaeological archives						
- site archive up to 3 archaeological storage boxes ((0.022m3)	£103.00	£105.00	01/04/2020	1.9%	SR			
-per archaeological storage box (0.022m3)	£67.00	£68.50	01/04/2020	2.2%	SR			
Museums Service Research Enquiries	Discretionary	- written reply to each enquiry						
		per hour (or pro-rata) Minimum 30 minutes £20, Maximum 2 hours £80.	£40.00	£41.00	01/04/2020	2.5%	SR	
		- higher rate for businesses and profit-making organisations						
		per hour (or pro-rata) Minimum 30 minutes £26. Maximum 2 hours £120.	£60.00	£62.00	01/04/2020	3.3%	SR	
Microform Copying	Discretionary	Copying by Staff						
		- per A4 copy	£1.60	£1.60	01/04/2020	0.0%	SR	
		- per A3 copy	£1.60	£1.60	01/04/2020	0.0%	SR	
Administrative Charge	Discretionary	Minimum charge for providing an invoice for any service	£30.00	£30.00	01/04/2020	0.0%	SR	
MRC Photographic	Discretionary	Photographic Prints by External Photographer					SR	
Postage & Packing	Discretionary	- Reinforced Envelope in reinforced C4 envelope	£3.00	£3.00	01/04/2020	0.0%	SR	
		Cardboard Tube - Copies supplied in 450mm cardboard tube	£6.00	£6.00	01/04/2020	0.0%	SR	
		Disc Mailer - CR-ROM supplied in disc mailer	£6.00	£6.00	01/04/2020	0.0%	SR	
		Air Mail - additional to basic cost	£3.00	£3.00	01/04/2020	0.0%	SR	

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Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Oxfordshire Museum Lecture Fees plus travel at current OCC rates	Discretionary	Per event	£65.00	£66.00	01/04/2020	1.5%	SR
Use of Oxfordshire Museum Garden for Wedding Photography	Discretionary	Per event	£91.00	£95.00	01/04/2020	4.4%	EX
Learning & Access	Discretionary	School Sessions at The Oxfordshire Museum - up to 30 children	£80.00	£85.00	01/04/2020	6.3%	NB
		Outreach School Sessions KS1 (approximately 1.25 hours)					
		- up to 30 children	£95.00	£99.00	01/04/2020	4.2%	NB
		Outreach School Sessions KS2 (approximately 1.5 hours)					
		- up to 30 children	£115.00	£120.00	01/04/2020	4.3%	NB
		School Box Loans					
		- per term	£33.00	£35.00	01/04/2020	6.1%	NB
		Reminiscence Box Loans					
		- per 2 week loan	£22.00	£24.00	01/04/2020	9.1%	NB
		Reminiscence sessions					
		- Maximum 15 participants	£22.00	£24.00	01/04/2020	9.1%	NB
		Facilitated Community Group Visits to The Oxfordshire Museum					
		- per group during normal opening (approximately 2.5 hours)	£26.00	£27.00	01/04/2020	3.8%	NB
		Family Learning Drop In at The Oxfordshire Museum					
- per child	£2.00	£2.00	01/04/2020	0.0%	NB		
- per family of up to 3 children	£5.00	£5.00	01/04/2020	0.0%	NB		

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Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
History Service							
Digital Imaging	Discretionary	Plain paper Digital Prints (pre-existing image)					
		- per copy on A4	£6.20	£6.40	01/04/2020	3.2%	SR
		- per copy on A3	£6.20	£6.40	01/04/2020	3.2%	SR
		Plain paper Digital Prints (created to order)					
		- per copy on A4	£10.30	£10.50	01/04/2020	1.9%	SR
		- per copy on A3	£10.30	£10.50	01/04/2020	1.9%	SR
		Photo paper Digital Prints (pre-existing image)					
		- per copy A4	£10.30	£10.50	01/04/2020	1.9%	SR
		- per copy A3	£10.30	£10.50	01/04/2020	1.9%	SR
		Photo paper Digital Prints (created to order)					
		- per copy on A4 (or smaller)	£14.50	£14.80	01/04/2020	2.1%	SR
		- per copy on A3 paper	£14.50	£14.80	01/04/2020	2.1%	SR
		Electronic files (automated scan of Archive, microform, or delicate sources)					
		- per sheet scanned	£1.60	£1.60	01/04/2020	0.0%	SR
		Electronic files (pre-existing digital image, excluding Picture Oxon images and hi-res tithe map images)					
		- per image or per page as appropriate	£0.80	£0.80	01/04/2020	0.0%	SR
		Electronic files (automated scan, Local Studies sources)					
		- per sheet scanned	£0.80	£0.80	01/04/2020	0.0%	SR
		Electronic files (pre-existing image, compressed)					
		- per image 700 pixels	£1.60	£1.60	01/04/2020	0.0%	SR

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Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class	
Digital Imaging	Discretionary	Electronic files (pre-existing image, compressed)						
		- per image 2250 pixels	£6.20	£6.40	01/04/2020	3.2%	SR	
		Electronic files (pre-existing image, uncompressed)						
		- per image 3200 pixels and above	£10.30	£10.50	01/04/2020	1.9%	SR	
		Electronic files (created to order, compressed)						
		- per image 2500 pixels	£10.30	£10.50	01/04/2020	1.9%	SR	
		Electronic files (created to order, uncompressed)						
		- per image 3200 pixels and above	£14.50	£14.80	01/04/2020	2.1%	SR	
		Electronic files (digitised Tithe Maps)						
		- per image	£14.50	£14.80	01/04/2020	2.1%	SR	
		Other						
		- Digital copying permit (per day)	£7.00	£7.00	01/04/2020	0.0%	SR	
		- Digital copying permit (per week)	£20.00	£20.00	01/04/2020	0.0%	SR	
Transfer to CD-R	£6.00	£6.00	01/04/2020	0.0%	SR			
Reproduction Fees	Discretionary	Publication Commercial						
		- Per image	£44.00	£45.00	01/04/2020	2.3%	SR	
		- Per extra instance of an image	£19.00	£19.00	01/04/2020	0.0%	SR	
		Internal Use Commercial						
		-For use within organisation	£25.00	£26.00	01/04/2020	4.0%	SR	
		-Use on a website (per year) - per image	£60.00	£62.00	01/04/2020	3.3%	SR	
		Broadcast Media (multi-platform, including streaming and online catchup servers)						

Review of Charges 2020/21 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class		
Reproduction Fees	Discretionary	One programme, unlimited transmissions, one country (EU = one country) - per image used, 0-6 years	£75.00	£77.00	01/04/2020	2.7%	SR		
		One programme, unlimited transmissions, one country (EU = one country) - per image used, in perpetuity	£125.00	£128.00	01/04/2020	2.4%	SR		
		One programme, unlimited transmissions, worldwide - per image used, 0-6 years	£190.00	£194.00	01/04/2020	2.1%	SR		
		One programme, unlimited transmissions, worldwide - per image used, in perpetuity	£310.00	£317.00	01/04/2020	2.3%	SR		
		Publication: academic							
		- Per image used (1st image)	£14.50	£14.80	01/04/2020	2.1%	SR		
		- Per image used (2 images)	£10.88	£11.10	01/04/2020	2.1%	SR		
		- Per image used (3 images)	£9.72	£9.90	01/04/2020	1.9%	SR		
		- Per image used (4 images)	£8.99	£9.20	01/04/2020	2.3%	SR		
		- Per image used (5 images)	£8.70	£8.90	01/04/2020	2.3%	SR		
		- Per image used (6-10 images)	£7.98	£8.20	01/04/2020	2.8%	SR		
		- Per image used (11-15 images)	£6.82	£7.00	01/04/2020	2.7%	SR		
		- Per image used (16-20 images)	£6.09	£6.25	01/04/2020	2.6%	SR		
		- Per image used (21-40 images)	£3.77	£3.90	01/04/2020	3.4%	SR		
		- Per image used (41-60 images)	£3.05	£3.10	01/04/2020	1.8%	SR		
		- Per image used (61 or more images)	£2.61	£2.70	01/04/2020	3.4%	SR		
		Publication: local individuals, organisations and partners							
		- Per use of one or more images	£20.00	£20.00	01/04/2020	0.0%	SR		
		OHC USE OF PREMISES							
		Location fee for use of Oxfordshire History Centre premises for film / TV / broadcast purposes - per hour or part hour			£60.00	£62.00	01/04/2020	3.3%	EX

Review of Charges 2020/21 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Research Enquiries	Discretionary	- written reply to each enquiry per hour (or pro-rata) Minimum 30 minutes £20, Maximum 2 hours £80.	£40.00	£40.00	01/04/2020	0.0%	SR
		- higher rate for businesses and profit-making organisations per hour (or pro-rata) Minimum 30 minutes £30. Maximum 2 hours £120.	£60.00	£65.00	01/04/2020	8.3%	SR
Microform Copying	Discretionary	a) Self Service Copying					
		- per A4 copy	£0.80	£0.80	01/04/2020	0.0%	SR
		- per A3 copy	£0.80	£0.80	01/04/2020	0.0%	SR
		b) Copying by Staff					
		- per A4 copy	£1.60	£1.60	01/04/2020	0.0%	SR
		- per A3 copy	£1.60	£1.60	01/04/2020	0.0%	SR
Photocopies	Discretionary	Self Service Copying -					
		- per A4 copy	£0.25	£0.25	01/04/2020	0.0%	SR
		- per A3 copy	£0.50	£0.50	01/04/2020	0.0%	SR
		Local Studies -					
		Staff Operated Copying -					
		- per A4 copy	£0.80	£0.80	01/04/2020	0.0%	SR
		- per A3 copy	£0.80	£0.80	01/04/2020	0.0%	SR
		All Archive Documents and Delicate					
- per A4 or A3 copy (ordered on-site)	£1.30	£1.30	01/04/2020	0.0%	SR		
- per A4 or A3 copy (ordered remotely)	£1.60	£1.60	01/04/2020	0.0%	SR		
Computer Printouts	Discretionary	Self Service Copying -					
		- per A4 copy	£0.25	£0.25	01/04/2020	0.0%	SR
		- per A3 copy	£0.50	£0.50	01/04/2020	0.0%	SR
		Staff Operated Copying -					
		- per A4 copy	£0.80	£0.80	01/04/2020	0.0%	SR
		- per A3 copy	£0.80	£0.80	01/04/2020	0.0%	SR

Review of Charges 2020/21 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Certificates	Discretionary	Per Copy -					
		Electoral register search certified letter		£12.00	01/04/2020	#DIV/0!	SR
		Motor Vehicle Registration copies	£12.00	£12.00	01/04/2020	0.0%	SR
		Baptism Certificates	£14.00	£14.00	01/04/2020	0.0%	NB
		Marriage Certificates	£10.00	£11.00	01/04/2020	10.0%	NB
Copies of Recordings	Discretionary	From Oral History (per CD)	£18.00	£18.00	01/04/2020	0.0%	SR
		From Oral History (per DVD)	£35.00	£35.00	01/04/2020	0.0%	SR
Minimum Charge	Discretionary	Minimum charge for providing copies	£5.20	£5.30	01/04/2020	2.0%	SR
Administrative Charge		Minimum charge for providing an invoice for	£30.00	£30.00	01/04/2020	0.0%	SR
Postage & Packing	Discretionary	- Reinforced Envelope in reinforced C4 envelope	£3.00	£3.00	01/04/2020	0.0%	SR
		Cardboard Tube - Copies supplied in 450mm cardboard tube	£6.00	£6.00	01/04/2020	0.0%	SR
		Disc Mailer - CR-ROM supplied in disc mailer	£6.00	£6.00	01/04/2020	0.0%	SR
		Air Mail - additional to basic cost	£3.00	£3.00	01/04/2020	0.0%	SR
Oxfordshire History Service Lecture Fees plus travel at current OCC rates	Discretionary	Per event	£70.00	£70.00	01/04/2020	0.0%	SR
USB memory sticks	Discretionary	per 4Bb-8Gb stick	£7.00	£7.00	01/04/2020	0.0%	SR

Review of Charges 2020/21 - Communities

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Coroners' Service							
Coroners Fees for disclosure after inquest	Statutory	Document disclosed by a coroner as a paper copy:					
		- document of 10 pages or less	£5.00	£5.00	01/04/2020	0.0%	
		- additional charge for each subsequent page	£0.50	£0.50	01/04/2020	0.0%	
		Document disclosed in any other medium, other than by email or as a paper copy - fee per document	£5.00	£5.00	01/04/2020	0.0%	
		Administrative fee for providing a copy of a recording (per CD or memory stick)	£5.00	£5.00	01/04/2020	0.0%	
		No fee shall be payable where a document is disclosed by email by a coroner to an interested person	£0.00	£0.00	01/04/2020	#DIV/0!	
		Transcription of an inquest hearing:					
		- copy consisting of 360 words or less	£6.20	£6.20	01/04/2020	0.0%	
		- copy consisting of between 361 words and up to and including 1,439 words	£13.10	£13.10	01/04/2020	0.0%	
		- copy consisting of between 1,440 words or more - first 1,440 words	£13.10	£13.10	01/04/2020	0.0%	
		- copy consisting of between 1,440 words or more - each additional 72 words or part thereof	£0.70	£0.70	01/04/2020	0.0%	
Innovation Hub - Other							
Charging for work of officers in innovation & research projects to other organisations.	Discretionary	Group Manager day rate		£594.00	01/04/2020	n/a	SR
		Team Leader day rate		£461.00	01/04/2020	n/a	SR
		Lead Area Specialist day rate		£420.00	01/04/2020	n/a	SR
		Support Officer		£390.00	01/04/2020	n/a	SR

Review of Charges 2020/21 - Children's Services

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Corporate Parenting - Riverside Centre							
Climbing wall (tower) hire for one day within Oxfordshire	Discretionary		£750.00	£780.00	01/04/2020	4.0%	SR
Recharge rate for SEND & Meadowbrook Schools			£22.50	£25.00	01/04/2020	11.1%	SR
First Staff member per half day (up to 3.5 hours).			£215.00	£230.00	01/04/2020	7.0%	SR
Second staff member per half day			£155.00	£170.00	01/04/2020	9.7%	SR
First Staff member per whole day (3.5hrs- 7hrs)			£286.00	£300.00	01/04/2020	4.9%	SR
Second Staff member per whole day			£227.00	£240.00	01/04/2020	5.7%	SR
Minibus hire to OCC approved groups			£77.50	£85.00	01/04/2020	9.7%	SR
Minibus per mile after first 100 miles per day			£0.18	£0.25	01/04/2020	38.9%	
Hire of Premises (cost of the building per day)			£65.00	£70.00	01/04/2020	7.7%	SR
Corporate Parenting - ATTACH							
Assessment	Discretionary	Per Hour	£125.00	£125.00	01/04/2020	0.0%	
Telephone Appointment		Per Half Hour	£60.00	£60.00	01/04/2020	0.0%	
Nurturing Attachments Group		Per Intervention	£1,250.00	£1,250.00	01/04/2020	0.0%	
Non-Violent Resistance Group		Per Intervention	£1,000.00	£1,000.00	01/04/2020	0.0%	
VIG		Per Intervention	£1,250.00	£1,250.00	01/04/2020	0.0%	
Stories for Attachment Group		Per Intervention	£500.00	£500.00	01/04/2020	0.0%	
Foundations for Attachment Group		Per Intervention	£800.00	£800.00	01/04/2020	0.0%	
Therapy		Per Hour	£125.00	£125.00	01/04/2020	0.0%	
Additional Hours		Per Hour	£62.50	£62.50	01/04/2020	0.0%	
Home to School Transport							
Contributions To School Transport (Per annum)	Discretionary	Under 3 Miles Pre & Post-16 Students	£370.64	£378.00	01/09/2020	2.0%	ZR
		Over 3 Miles Pre &	£690.72	£705.00	01/09/2020	2.1%	ZR

Review of Charges 2020/21 - Adult Services

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Urgent Response and Telecare Service: telecare equipment and monitoring form a call centre.							
URTS service - telecare level 1	Non- Statutory	Weekly	£5.00	£5.00	01/04/2020	0.0%	ZR or SR
URTS service - telecare level 2	Non- Statutory	Weekly	£10.00	£10.00	01/04/2020	0.0%	ZR or SR
Arrangement fees							
Annual charge for arranging homecare support for people who fund their own care	Non-statutory		£140.00	£145.00	01/04/2020	3.6%	
Annual charges for manging non-residential care for people who fund their own care	Non-statutory		£260.00	£265.00	01/04/2020	1.9%	
Daytime Support							
Service User Transport (single or return journey) where this is part of assessed need	Statutory	Single or Return Journey	£20.00	£20.00	01/04/2020	0.0%	NB
1:6 Respite & prevention (3 hour session)	Statutory	3 hour Session	£19.00	£21.00	01/04/2020	10.5%	NB
1:2 Active Support (3 hour session)	Statutory	3 hour Session	£28.00	£30.00	01/04/2020	7.1%	NB
1:1 Support (3 hour session)	Statutory	3 hour Session	£62.00	£64.00	01/04/2020	3.2%	NB
2:1 Support (3 hour session)	Statutory	3 hour Session	£112.00	£114.00	01/04/2020	1.8%	NB
Hourly cost of attendance outside of core hours	Statutory	per hour	£21.00	£23.00	01/04/2020	9.5%	NB
Lunchtime meal	Statutory	per meal	£2.08	£2.29	01/04/2020	10.0%	SR
Hire of Sensory Room	Statutory	per hour	£3.07	£3.38	01/04/2020	10.0%	NB or SR
Hire of Room (no equipment provided)	Statutory	per hour	£16.00	£20.00	01/04/2020	25.0%	ZR
Music, Art and Boom Groups	Statutory	per session	£5.00	£5.50	01/04/2020	10.0%	NB or SR
SMILE	Statutory	per session	£5.00	£5.50	01/04/2020	10.0%	NB or SR

Review of Charges 2020/21 - Adult Services

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Money Management							
Court of Protection income	Statutory	Category 1:					
		Work up to court order	£745.00	£745.00	01/04/2020	0.0%	NB
		Category 2 Property &					
		Annual Management Fee	£775.00	£775.00	01/04/2020	0.0%	NB
		Yr2 & subsequent yrs	£650.00	£650.00	01/04/2020	0.0%	NB
		or max 3.5% of net assets if less than £16,000					
		Deputy for Health &	£555.00	£555.00	01/04/2020	0.0%	NB
		Category 3 Property	£300.00	£300.00	01/04/2020	0.0%	NB
		Category 4 Annual report	£216.00	£216.00	01/04/2020	0.0%	NB
		Category 5 Preparing Tax					
		Preparation of basic HMRC income tax return	£70.00	£70.00	01/04/2020	0.0%	NB
		Preparation of complex HMRC income tax return	£140.00	£140.00	01/04/2020	0.0%	NB
		Section 12, Fixed cost direction of travel	£40.00	£40.00	01/04/2020	0.0%	NB
Charge per hour for work in relation to estates of deceased clients	Discretionary	per hour	£105.00	£115.00	01/04/2020	9.5%	SR
County Print Finishers							
County Print Finishers is a Supported Business, operated by the council's employment service, Oxfordshire Employment. The primary function of a supported business is to support those with a disability (as defined in The Equality Act 2010) or health barrier preventing them securing employment. County Print Finishers provides a range of work and work preparation services through the provision of print, data destruction and packaging services. These services are provided to the public on a cost recovery basis, using print-industry pricing software ensuring that the council's costs are recovered from all work undertaken.							
Other Adult Social Care Services are governed by the Care and Support Statutory Guidance issued under the Care Act 2014 and the Council's Adult Social https://www.oxfordshire.gov.uk/residents/social-and-health-care/adult-social-care/legal-and-money-issues/paying-care/services-we-charge							

Review of Charges 2020/21 - Customers and Organisational Development

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Customer Service Centre							
Concessionary Fares	Discretionary	Card issue and admin	£10.00	£10.00	01/04/2020	0.0%	NB
Disabled Parking	Discretionary	Card issue and admin, assessment service	£10.00	£10.00	01/04/2020	0.0%	NB
Human Resources							
Job Evaluations for Academies	Discretionary	Ad-Hoc/ Re-evaluation of a Role per role	£100.00	£164.00	01/04/2020	64.0%	SR
		Rate per hour if it takes more than 25 hours per role	£150.00	£246.00	01/04/2020	64.0%	SR

Review of Charges 2020/21 - Commercial Development, Assets and Investment

Charge	Discretionary or Statutory	Unit	Current Charge	Proposed Charge	Proposed date effective from	Change %	VAT Class
Legal Services							
Section 106 and other Charges (OUTS)	Statutory & Discretionary	Hour	£190.00	£195.00	01/04/2020	2.6%	SR
Legal Hub (OUTS)	Discretionary	Hour	£100.00	£100.00	01/04/2020	0.0%	SR
Legal Hub (OUTS) - apprentices	Discretionary	Hour	£85.00	£85.00	01/04/2020	0.0%	SR
West Berks/Probation, Thames, Henley TC	Discretionary	Hour	£95.00	£95.00	01/04/2020	0.0%	SR
Academies	Discretionary	Hour	£150.00	£153.00	01/04/2020	2.0%	SR
Schools	Discretionary	Hour	£90.00	£90.00	01/04/2020	0.0%	SR
Town Councils	Discretionary	Hour	£95.00	£95.00	01/04/2020	0.0%	SR
Litigation costs	Discretionary	Hour	£0.00	£195.00	01/04/2020	n/a	SR
Educational Appeals							
Academies - Admissions - Lodged	Discretionary	per appeal	£20	£20	01/04/2020	0.0%	SR
Academies - Admissions - Lodged & Listed	Discretionary	per appeal	£100	£100	01/04/2020	0.0%	SR
Academies -Admissions- Full Service including Clerking	Discretionary	For each appeal per day	£189	£196	01/04/2020	3.7%	SR
Academies - Exclusions	Discretionary	Per exclusion up to 25 hours	£1,243	£1,268	01/04/2020	2.0%	SR
		Per hour if exceeds 25 hours	£39	£40	01/04/2020	2.6%	SR
Governance							
Councillor Complaints - South Northants	Discretionary	per hour	£100	£100	01/04/2020	0.0%	SR
Information Management							
Information advice	Discretionary	per hour		£50	01/04/2020		SR
Risk Assessments	Discretionary	Per assessment (est 10hrs)		£500	01/04/2020		SR
Information Sharing Agreement	Discretionary	Per assessment (est 15hrs)		£750	01/04/2020		SR